

Date:

TO

BENGAL CONSULTANTS LIMITED, RL-079

Kazi Tower (6th floor),

86 , inner circular VIP road, Nayapaltan ,Dhaka, Bangladesh

### DEMAND LETTER

Dear Sir,

We **[COMPANY NAME]** organized under the laws of UAE hereby appoint you, **M/S. Greenland Overseas, License No. RL-040** to be our lawful attorney and agent in Bangladesh for processing the respective affairs for recruiting manpower as follows.

SL	CATEGORY/PROFESSION	QUANTITY	SALARY PER MONTH
1			
TOTAL =			

#### Terms & Conditions of the contract as follows:

1. Period of Employment : 3 Year's
2. Place of Employment : Anywhere at UAE
3. Probationary Period : 3 months
4. Working hours : 8 Hours Per day
5. Accommodation : Provided by the company
6. Food : Provided by the company
7. Transportation : Provided by the company
8. Ticket : One way Free (after complete of contract)
9. Overtime : As per UAE labor laws
10. Medical benefits : As per UAE labor laws
11. All other facilities : As per UAE labor laws
12. All other conditions of services shall be in accordance with the UAE labor law

We appreciate your kind consideration on this undertaking.

Thanking you,

*NAME OF THE AUTHORISED PERSON*

*DESIGNATION*

*[COMPANY SEAL]*